

Vermillion County Commissioners

Meeting Minutes

February 5, 2019

8:15a.m.

Commissioner's Courtroom, 2nd Floor, Courthouse

- I. **Call to Order.** The Commissioners convened in a regular meeting on February 5, 2019 at 8:15 a.m. in the Commissioner's Courtroom.
- II. **Pledge Allegiance to the Flag.**
- III. **Roll Call.** Members present were President Tim Wilson, Harry Crossley, First Deputy Auditor Stephanie Simpson, and County Attorney Jon Spurr. Tim Yocum and Auditor Amy Tolbert were absent.
- IV. **Approval of Minutes.** A motion was made by Crossley and seconded by Wilson to approve the minutes from the January 22, 2019 Regular meeting and from January 22, 2019 Executive Session Meeting. All in favor, motion carried.
- V. **Approval of Claims and Payroll.** A motion was made by Crossley and seconded by Wilson to approve the claims and payroll for February 8, 2019. All in favor, motion carried.
- VI. **Treasurer's Report.** Wilson acknowledged receipt of the Treasurer's Report.
- VII. **Open Issues**
 - a. **Vermillion Rise.** Executive Director Bob Grewe reported that Vermillion Rise is working on its 2019 Environmental Services Cooperative Agreement funding, which helps address environmental concerns on the property. Grewe also said that a request for information concerning the shell building was received and a response was provided. Grewe said they are also working with the Indiana Economic Development Corporation on money for marketing. Tom Milligan stated that bids are currently being accepted for the lease of farmland at Vermillion Rise. Penney Barton asked the Commissioners if they had heard anything from Nucor about the possibility of locating their new facility at Vermillion Rise, and Grew said that there was one more piece needed and then information would be submitted to Nucor.
 - b. **VTA (Vermillion Trails Alliance).** Les Zimmerman from Vermillion Trails Alliance said he had nothing new to report at this time.
 - c. **Jail Renovation/Expansion.** Sheriff Mike Phelps told the Commissioners that he didn't feel a long presentation was necessary, as information regarding the overcrowding and the need to expand the jail has been presented to county commissioners on several occasions since discussions began in 2015. Phelps told the commissioners that they previously approve RQAW as the architect for the project. Phelps said the next issue is how to move forward with the project, and he felt the county needed guidance. Phelps recommended Jack Krouse of Construction Controls, Inc., be hired as a consultant to guide the county through that process. Phelps said that Krouse would not be the project manager for the actual construction, but would only be a consultant to assist the county in determining what needed to be done to complete the project. The cost for Krouse's services will be \$150 per hour on an as-needed basis. A motion was made by Crossley and seconded by Wilson to hire Jack Krouse from Construction Controls, Inc. subject to funding approval from the Council. All in favor, motion carried.

Jerry Hawkins from Performance Services spoke to the Commissioners about the design-build construction process. Hawkins said that there are advantages to design-build, because it prevents the county from being in the low bid market with little choice in who performs the work. Hawkins said he's heard the commissioners say design-build, but you've never passed a resolution to use that procurement process, he said a resolution would be required in order to use the design-build process. Phelps said that such a resolution would be part of the process through which Krouse, as the consultant will direct the county.

- d. **Large Crowd Ordinance.** Spurr said he was going to change paragraph 5 and he would have in ready to sign for the February 19, 2019 meeting.
- e. **Safety & Security Ordinance.** Spurr stated this is not a public ordinance. A motion was made by Crossley and seconded by Wilson to approve the Safety and Security Ordinance, all in favor, motion carried.
- f. **Security/Emergency Manual.**
- g. **Public Defender Board – Appointment.** Crossley stated that the Public Defender Board Appointment had been advertised and the only letter of interest in the position was from Nancy Wilson. A motion was made by Crossley and seconded by Wilson to appoint Nancy Wilson to the Public Defender Board. All in favor, motion carried.
- h. **Buggys Pest Control – Bid for Courthouse and Jail.** Wilson told Marty Russell from Buggy’s Pest Control that the contract for this year had already been signed and that they would take bids again in November for the next year.
- i. **County Property Lease.** Wilson requested a couple of changes to the lease agreement and said to advertise the lease agreement in the newspaper.
- j. **Joink – GIS Agreement.** A motion was made by Crossley and seconded by Wilson to approve the Joink – GIS Agreement. All in favor, motion carried.
- k. **Economic Development/Newport Chemical Depot Reuse Authority Appointment.** Wilson said he received an email from John Michael Major stating he would resign the Economic Development Board appointment and remain on the Newport Chemical Depot Ruse Authority Board and asked if the Auditor’s office received a copy. Simpson said she has not received a copy. Wilson said to send Major an email requesting a copy of the letter.

VIII. New Business

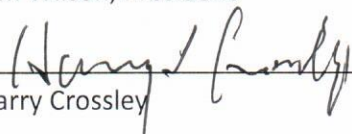
- a. **Handbook.** Wilson said they wanted to ask Spurr to look at the county handbook and see what changes need to be made. Wilson said they had the funds to pay him. Spurr said he would do it. A motion was made by Crossley and seconded by Wilson to have Spurr look at the county handbook and make changes. All in favor, motion carried.
- b. **Payroll – Account Change or Closed Fee.** It was stated that some employees have failed to notify the auditor’s office for payroll purposes when they close or change bank accounts, and the county gets charged a fee due to this. It was suggested that the fees be passed on to the employee that failed to notify the Auditor’s office. The Commissioners asked Spurr to draft an ordinance for this purpose.
- c. **Culvert Replacement – 300 W.** Crossley stated that a culvert on County Road 300 W needs replaced. He said the county needs to advertise for bids for the installation of the new culvert. Crossley stated that it be specified that the work not exceed two weeks, unless delayed by weather, and that the contactor will be fined \$500 for each day over two weeks, other than weather delays.
- d. **County Website.** Yocum was not present to discuss the county website.
- e. **Calling Tree.** Phelps said we already have a mass notification system called Everbridge – NIXLE. The Commissioners said to use this instead of the calling tree for courthouse closings or emergencies.

- IX. **Adjourn.** A motion was made by Crossley and seconded by Wilson to adjourn. All in favor, motion carried.

Read in full and approved by the Vermillion County Commissioners on the 19th day of February, 2019.



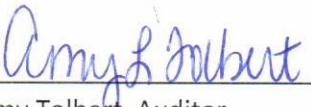
 Tim Wilson, President



 Harry Crossley



Tim Yocum

Attest: 

Amy Tolbert, Auditor